**West Yorkshire Police & Crime Panel**

**Room 208**

**County Hall**

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5 December 2013

**To: Members of the Complaints Sub-Panel**

Councillors Alan Wassell and Sarah Ferriby and Mrs Jo Sykes.

Dear Member

**MEETING OF THE WEST YORKSHIRE POLICE AND CRIME SUB-PANEL ON COMPLAINTS**

**FRIDAY 13th DECEMBER 2013**

I am pleased to invite you to attend a meeting of the West Yorkshire Police and Crime Panel, which will be held at **9:00am** on **Friday, 13th December in Room 116, County Hall, Wakefield.**

The Agenda for the meeting is detailed on the following page.

Yours sincerely



Joanne Roney OBE

Chief Officer

West Yorkshire Police and Crime Panel

**As a courtesty to colleagues, will you please ensure your mobile phones and pages are on silent prior to the start of the meeting. Thank you.**

This agenda can be provided in other formats or languages if required. Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committee except during consideration of exempt or confidential information. There is disabled access to all meeting rooms in County Hall and Town Hall, rooms are equipped with a hearing loop and a sign language interpreter is available if requested before the meeting. Please contact AWYA on the contact details above to discuss your requirement.



**Complaints Sub-Panel**

**Friday December 13th, 9:00am**

**Room 116, County Hall, Wakefield**

**Agenda**

1. **Appointment of Chair**

**2. Members’ Declaration of Interest**

Members are reminded of the requirement to make an appropriate verbal Declaration at the meeting on any item(s) on the agenda in which they have an interest. Having done so, Members are asked to complete a form detailing the Declaration, which will be available from the Committee and Members’ Services Officer at the meeting.

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| 1. **Exclusion of the Public and Press**

“That the public and press be excluded from the meeting during consideration of agenda item on the grounds that it is likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972, as amended”. |

**IN PRIVATE**

**4. To consider an appeal against a suggested informal resolution agreed between the investigating officer and Office of the Police and Crime Commissioner.**