

In August 2018, the OPCC colleagues responsible for the Community Outcomes Meeting (COM) Engagement Manager and Delivery Quarterly (DQ) Research Manager jointly reviewed their processes within the broader context of OPCC accountability and good governance. The review highlighted a number of issues that included, concerns around the frequency of scrutiny of the policing priorities (16) the requirement for more detailed qualitative report content and the need to avoid duplication of information provided by West Yorkshire Police.

Prior to this date essentially COM met to discuss the 16 priorities and DQ met to discuss the outcomes in the Police and Crime Plan however it was proving challenging to provide updates on outcomes without stepping in to priorities and also difficult for COM to look at issues of high public interest which were not policing priorities e.g. Stop and Search. Following the review, both processes were redefined.

COM

The Community Outcome Meeting (COM) is a meeting where the Police and Crime Commissioner (PCC) will hold the Chief Constable to account over the delivery against the Police and Crime Plan. Items on the agenda are made accessible to the public but the meetings, though filmed, are held in private.

Each quarterly COM meeting will address the PCC holding the Chief Constable to account on a number of policing priorities or issues which are of high public interest. Over the rolling 12 month most topics will generally be visited up to twice. This does not preclude a request for exception reports which the PCC can request at any time or the need if the PCC requires for topics to be visited more frequently.

In preparation for these meetings the PCC will ask the Chief Constable for reports on defined topics. These are used to inform the PCC ahead of his meeting with the Chief Constable, the reports are also be published on the PCC's website (1 week in advance of the meeting) for members of the public and press to read. Therefore, in preparation of a COM, reports are obtained from topic specialists with a deadline that will allow the Chief Officer Team to review the papers prior to them being passed to the PCC.

A Full non verbatim note is taken which covers the comments and questions raised and the responses given to the PCC from the Chief Constable and senior West Yorkshire Police colleagues

DQ

The DQ process specifically holds the Chief Constable to account for the performance of West Yorkshire Police in delivering on the Police and Crime Plan, with particular regard to:

- Data on crime recorded in West Yorkshire
- Assessment of the content of the quarterly Chief Constable's Quarterly Performance Report (QPR).
- Miscellaneous force performance/delivery topics identified by the PCC, CEO, OPCC Advisors, and the Research Team.
- [Update on HMICFRS recommendations from previously published reports.](#)

The DQ process produces a delivery report which aims to set out a summary of the performance information scrutinised and the issues raised by the Police and Crime Commissioner in relation to the performance measures contained in the Police and Crime Plan as well as scanning of wider information.

Benefits of the new process:

- Better accountability and public scrutiny of the Chief Constable through improved co-ordination between COM and DQ.
- Avoiding doubling-up on the same topic or where topics are covered at both clarity on the different information required
- Clarification on whether a COM or DQ approach is best suited for a particular topic at that time.
- Better commissioning of more relevant COM papers from the force (i.e. with an eye on performance issues discussed in DQ, Research help identify topics which the COM paper needs to cover)
- Feedback on issues emerging from both meetings: debrief on the answers to DQ/COM questions and discussion of follow-up work.

Item 7: **Organisational Review and Holding to Account Arrangements: Update**

Appendix B

**Topics covered:
COM/DQ topic coverage**

| Police and Crime Plan Priorities | | | |
|--|-------------------------------------|-------------------------------------|--|
| | COM | DQ | Notes |
| • Burglary | | <input checked="" type="checkbox"/> | |
| • Child sexual abuse | | <input checked="" type="checkbox"/> | Part of separate Safeguarding Paper to COM |
| • Community cohesion | <input checked="" type="checkbox"/> | | As part of Neighbourhood Policing Report |
| • Cyber crime | | <input checked="" type="checkbox"/> | |
| • Domestic abuse | | <input checked="" type="checkbox"/> | Part of separate Safeguarding Paper to COM |
| • Drug and alcohol misuse | <input checked="" type="checkbox"/> | | |
| • Hate crime | | <input checked="" type="checkbox"/> | |
| • “Honour” based abuse | | <input checked="" type="checkbox"/> | Part of separate Safeguarding Paper to COM |
| • Human trafficking and modern slavery | | <input checked="" type="checkbox"/> | To be raised at DQ |
| • Major threats and serious violence | | <input checked="" type="checkbox"/> | |
| • Mental health | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | To be raised at DQ but annual paper to COM |
| • Missing people | | <input checked="" type="checkbox"/> | The number of missing people is a Police & Crime Plan indicator, so reviewed by the Chief’s Quarterly Performance Report (presented at DQ) |
| • Counter Terrorism | <input checked="" type="checkbox"/> | | |
| • Road safety | <input checked="" type="checkbox"/> | | |
| • Sexual abuse | | <input checked="" type="checkbox"/> | Part of separate Safeguarding Paper to COM |
| • Strategic Policing Requirement | <input checked="" type="checkbox"/> | | Annual update paper for COM |
| | | | |
| Additional topics of public interest | | | |
| Neighbourhood Policing | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | |
| Stop and search | <input checked="" type="checkbox"/> | | |
| Use of force | <input checked="" type="checkbox"/> | | |
| Complaints | <input checked="" type="checkbox"/> | | |
| Exception reports | <input checked="" type="checkbox"/> | | Topics to be confirmed |
| Serious violent crime | <input checked="" type="checkbox"/> | <input checked="" type="checkbox"/> | To include update on Youth intervention and SVC funding |

**Item 7: Organisational Review and Holding to Account
Arrangements: Update**

Appendix B