**Matters discussed and actions agreed from the meeting of the Partnership Executive Group,**

**held on 5th September 2014**

**Present:**

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| MBW – Mark Burns-Williamson – Chair, OPCCAB – Andrew Battle – WYPTH – Tricia Holder – OPCCAS – Andrew Staniforth – WYFIKL – Kelly Laycock – OPCCTLN – Toby Lomax-Newton – OPCCEM – Eamon Mohon – WY YOTBM – Bill McHugh – WY CRCDW – Dave Walton – WY Fire & Rescue AuthorityGW – Gerry Wareham – CPSJR – Jason Roach – University of Huddersfield | SK – Susan Kennedy – NOMSCM – Colin McMahon – LCJBNE – Neil Evans – Leeds City CouncilTT – Tom Tate – Victim SupportCW – Chris Walsh – Kirklees CSP DS – David Smith – OPCC/VALDC – Duncan Cooper – Public Health/OPCCFS – Fraser Sampson – OPCCJS – Jonathon Skinner – Police and Crime PanelCJ – Chris Jewesbury – Public HealthSA – Sophie Abbott – OPCC |

**Apologies:**

Robin Tuddenham, Susan Field, Martin Goldman, Trevor Lake, Anita Parkin, Tony Reeves, Simon Pilling, Lesley Mclean.

|  | **Item** | **Purpose** | **Outcome** | **Actions** |
| --- | --- | --- | --- | --- |
| **2** | Actions of the last meeting held on 6 June 2014 | Follow up on actions identified at the last meeting | Actions are either completed, or for outstanding items an update is provided. | Neighbourhood Mapping to be taken forward to next meetingAsylum item deferred from this agenda as Mike Greene not present - to be taken to next meeting |
| **3.** | Anti-Trafficking Network | Inform members and seek their views on WYATN  | AS provided information on the West Yorkshire for Innovation (WyFi) team and their early successes in attracting investment into West Yorkshire. He explained how WyFi was looking forward to working with partners to extend the work they currently do. WyFi were involved in the successful bid to the MOJ’s competed fund to set up WYATN (West Yorkshire Anti-Trafficking Network). Through the project there will be opportunities for partners to access training. Updates on this work will be provided at future meetings.The PCC welcomed this initiative as human trafficking is a priority for him and partners. Members agreed that looking at the current approaches into support would be useful and prevent duplication or reinvention, particular due to the parallels with domestic abuse.The PCC has proposed to lead a national PCC group into human trafficking. |  |
| **4.** | Development of the Feeling Safe questionnaire and recommendations for future surveys | Update on the work of Jason Roach and collect initial feedback from PEG members | JR presented the work he and his team had been doing in reference to creating a feeling safe questionnaire.BM asked about sampling and how this will be achieved. Approaching households may result in bias as it may only be certain groups contribute. Members discussed this approach and how the partners could be involved in disseminating the questionnaire for a better cross section of returns. OPCC could also feed into Youth Advisory Group. | Survey options to be discussed with the PCC. Update on this work will be provided at the next meeting. |
| **5.** | PCC / Public Health secondment  |  | DC updated PEG on public health secondment and how last at the PEG meeting his secondment terms were adjusted to focus on mental health.Through initial work and feedback from 5 district looking at pathways through the criminal justice system, it became apparent that some minor concerns were not being picked up as offenders move through the criminal justice system. Learning from current projects in the county needs to be utilised to inform future practice. Members were supportive of this decision highlighting the need to focus on S136 Mental Health Act 1983, the numbers of individuals with mental health problems within the CJS, and supporting prisoners with mental health problems.A mental health lead group will be established with the active support of the Deputy PCC. | DC to email the scope of his work to members so discussion can begin around the setup of a mental health lead group to assist in steering this work. |
| **6.** | Innovation Fund/PEG Sub Group update |  | The sub group has met twice. The second meeting was a session where current best practice in the county was showcased to inform decision making.This fund was not intended to plug gaps, and spend had to be on a project/projects that would be West Yorkshire wide. A partnership knowledge management system had been one dominant consideration, although there were mixed views from members about the direct benefit to communities, cost and appropriateness due to budget cuts. | The sub-group to meet again and feedback into PEG via email to speed process up. |
| **7.** | Victim Support Services: delivery plan |  | An update on the Victim Support Services delivery plan was provided to members.  | Invites to go out to PEG for launch of Help for Victims websiteCirculate victim support services delivery plan |
| **8.** | Regional Commissioning activity1. Paediatric Sexual Assault Referral Centre (SARC)
2. Adult Sexual Assault Referral Centre (SARC) update
 |  | (a) The four regional PCC’s & Chief Constables have agreed to a regional SARC. Tender process is underway.Concern was raised that the specification had to be amended at a late stage which means that those aged 13-15 will be unable to access services in the adult SARC.(b) A regional paediatric service is also to be jointly commissioned with NHS England. The process in in the early stages and O/PCCs will pick up the concerns they have regarding services to those aged 13-15 years..  | An update will be brought to the next week for both adult and paediatric services. |
| **9.** | Update from Partnership Meetings1. Third Sector Advisory Group
2. West Yorkshire CSP Forum
3. Local Criminal Justice Board
 |  | 1. An update was circulated regarding the third sector advisory group.
2. Met last Friday. Sub group membership was agreed to focus on a West Yorkshire response to domestic abuse.
3. The next meeting of the LCJB is to take place after PEG so no further feedback was available. The Board have no rescheduled the LCJB so that it meets prior to future meetings of the PEG.

There was a recommendation that the LCJB should have stronger links to PEG. This was acknowledged by the PCC who will consider in his wider review of the governance structure.. | Feedback from the review of the Governance Structure to be included on the agenda for the next meeting. |
| **10** | AOB |  | The PCC informed members about a forthcoming meeting with local authority Leaders, Portfoilo Holders for children’s services and Directors of Children’s Services to discuss the West Yorkshire position on CSE.The next meeting of the PEG will be on Friday 5 December, the PCC asked for item suggestions to be sent to Kelly Laycock. | Agenda items for the next meeting to be sent to Kelly LaycockKelly.lacyock@westyorkshire.pcc.pnn.gov.uk |