



**Friday 9<sup>th</sup> September 2022**  
**Panel Budget Outcome 2021/22 and**  
**Draft 2022/23 Budget**

**Item 13**

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**1. Purpose**

1.1 The purpose of this report is to

- Inform the Panel of the funding outcome for 2021/22 and the draft budget for the Panel going forward into 2022/23.

**2. Home Office Support**

2.1 The Government committed to providing limited funding to cover the costs of maintaining Police and Crime Panels. The host authority for a Police and Crime Panel in a police force area can receive annually up to £67,100 for the costs of administering Panels. The Home Office have now confirmed that the PCP Grant will continue to be supported at the same level in 2022/23 of up to £67,100.

2.2 Home Office funding is provided via a grant agreement which is paid in arrears to Wakefield as the host authority and claimed in two half yearly submissions.

2.3 As part of the agreement to fund Police and Crime Panels, the Home Office have stipulated that transparency is required as a condition of the grant payment to allow public scrutiny of PCP spending. Police and Crime Panels are required to publish details of all their expenditure including all panel administration costs and individual Panel member claims for expenses and allowances.

**3. Local Authority Contributions**

3.1 As part of the initial decision making around the establishment of a Police and Crime Panel for West Yorkshire, back in 2012 the AWYA Council, comprising of the five West Yorkshire Leaders, considered the support and resources that the Panel might require to carry out its responsibilities on behalf of the communities in West Yorkshire.

- 3.2 It was agreed that staff would be required to provide the Panel with the necessary support around research, performance monitoring, complaints, communications, servicing and administration.
- 3.3 Initially, contributions from each authority were made in the first year to support the work of the Panel, however, once the level of support required was clearer and Home Office funding continued to cover the cost of supporting the Panel, it was agreed to suspend local authority contributions.

#### **4. Panel Support**

- 4.1 Wakefield Council is the lead authority for the Police and Crime Panel and as such hosts the associated staff. Provision of office accommodation, internal legal support, HR and IT, is provided by Wakefield Council and re-charged where appropriate. The part time roles of Police and Crime Panel Officer and Support Officer are funded through the Home Office grant.

#### **5. Panel Allowances and Expenses**

- 5.1 Each local authority is responsible for making arrangements to pay an allowance to its own Panel Members.
- 5.2 Each local authority is responsible for paying any out of pocket expenses to their own Panel member unless the Panel Member is partaking in duties outside of West Yorkshire or in other exceptional circumstances.
- 5.3 The allowance and any other expenses for Independent Co-opted Members are paid from the Panel budget.

#### **6. Current Position**

- 6.1 As a result of the initial local authority contributions and the continued payment of the Home Office Grant funding, along with some staffing savings made in previous years, the Police and Crime Panel now holds a reserve fund of £46,470 which rolls forward into 2022/23.
- 6.2 The reserve has been held with a view to cover any additional Panel costs incurred over and above the core Home Office Funding should this be required.
- 6.3 In view of the past savings that have been made and the level of Panel reserves, it is again not necessary for local authority contributions to be made for 2022/23.

**7. Recommendations:**

7.1 The Panel is asked to:

- Note the outturn funding position for the Panel for 2021/22 – Appendix A
- Note draft West Yorkshire Police and Crime Panel budget for 2022/23 with no local authority contribution for 2022/23.

Budget Outcome for 2021/22			Draft Budget 2022/23	
<u>Income</u>			<u>Income</u>	
Home Office Grant			Home Office Grant	67,100
	1 <sup>st</sup> claim	39,427		
	2 <sup>nd</sup> claim	27,673		
<b>Total Income</b>		<b>67,100</b>	<b>Total Income</b>	<b>67,100</b>
<u>Expenditure</u>			<u>Expenditure</u>	
Staffing costs		43,276	Staffing costs	43,433
Independent Allowances		14,101	Independent Allowances	14,101
Office & Meeting Expenses		2,141	Office & Meeting Expenses	4,577
<b>Total</b>		<b>59,518</b>	<b>Total</b>	<b>62,111</b>
<u>Recharges (WMDC)</u>			<u>Recharges (WMDC)</u>	
HR, Finance, Legal & IT support		6,700	HR, Finance, Legal & IT support	7,000
<b>Total</b>		<b>6,700</b>	<b>Total</b>	<b>7,000</b>
<u>Indirect Costs (WMDC)</u>			<u>Indirect Costs (WMDC)</u>	
Management & Legal Costs		7,274	Management & Legal Costs	7,500
<b>Total</b>		<b>7,274</b>	<b>Total</b>	<b>7,500</b>
<b>Total Expenditure</b>		<b>73,492</b>	<b>Total Expenditure</b>	<b>76,611</b>
Total Income		67,100	Total Income	67,100
Total Expenditure		73,492	Total Expenditure	76,611
<b>Balance</b>		<b>- 6,392</b>	<b>Balance</b>	<b>- 9,511</b>
Variance absorbed by Wakefield Council as host authority			Variance absorbed by Wakefield Council as host authority	
Reserve Holding Account		46,470	Reserve Holding Account	46,470