



West Yorkshire Police and Crime Panel

Draft Minutes

7 October 2016, Wakefield One, Burton Street, Wakefield

PRESENT:	Councillor Alison Lowe (Chair)	- Leeds City Council
	Councillor Tariq Hussain	- Bradford Council
	Councillor Andrew Mallinson	- Bradford Council
	Councillor Steve Pullen	- Bradford Council
	Councillor Linda Wilkinson	- Kirklees MBC
	Councillor Mumtaz Hussain	- Kirklees MBC
	Councillor Josephine Jarosz	- Leeds City Council
	Councillor Steve Tulley	- City of Wakefield MDC
	Councillor Alan Wassell	- City of Wakefield MDC
	Mr Roger Grasby	- Independent
Mrs Jo Sykes	- Independent	
IN ATTENDANCE:	Emma Duckett	- City of Wakefield MDC
	Samantha Wilkinson	- City of Wakefield MDC
	Bernadette Livesey	- City of Wakefield MDC

1. Acceptance of apologies for absence

- 1.1 The Chair of the Panel noted apologies from Councillors Amanda Carter, Chris Pearson and Steve Sweeney. It was understood that Councillor Carter is making good progress but had been advised by her doctor not to travel to the meeting.

2. Minutes of the Meeting held on 9 September 2016.

- 2.1 The minutes of the meeting were agreed as a correct record.
- 2.2 A Panel Member questioned the Commissioner about the report into the investigation of the retired Chief Constable Mark Gilmore (minute 10.2 refers). In response, the Commissioner stated that he was awaiting legal advice relating to the disclosure of information contained within the report and that he would keep the Panel informed.

3. To note any items which the Chair has agreed to add to the agenda on the grounds of urgency.

- 3.1 The Chair confirmed that there were no items to add to the agenda.

4. Members' Declaration of Interests

Mr Roger Grasby and Mrs Jo Sykes both declared an interest in relation to Item 7 on the agenda. It was agreed that they would retire from the room for this item.

Mark Burns-Williamson, the Police and Crime Commissioner for West Yorkshire attended the meeting for items 5 & 6 with Susan Field (Interim OPCC Chief Executive candidate), Lauren Wray, (Temporary Research Manager) and Rob Tinsley (Partnership Manager)

5. Interim OPCC Chief Executive Confirmation Hearing

- 5.1 As part of the regulations within the Police Reform and Social Responsibility Act 2011, Police and Crime Panels must hold a confirmation hearing for all senior appointments made by the Commissioner.
- 5.2 The Panel was formally notified on 22 September 2016 of the Commissioner's intention to appoint Susan Field to the post of Interim Chief Executive to the OPCC. Ms Field was therefore invited to attend the meeting to undergo a public confirmation hearing.
- 5.3 The Commissioner outlined the background to the interim vacancy and explained the process he had undertaken to recruit an Interim Chief Executive on a secondment basis. The Commissioner stated as the secondment provides an opportunity to further develop working relationships across the criminal justice system in West Yorkshire; he had contacted partner organisations to identify an appropriate individual to be seconded into the temporary role. Following discussions with a number of people, Susan Field was identified as a suitable candidate and following the submission of a CV and two suitability interviews, the Commissioner was keen to appoint Ms Field to the role.
- 5.4 Panel members introduced themselves to Ms Field and the Chair asked her to provide some information on her background.
- 5.5 Members noted that Ms Field is a Governor in the prison service with extensive experience in all aspects of the prison service. Ms Field stated that currently as Head of Reducing Reoffending she manages 100 staff across two sites along with other managed contracts. Ms Field stated that she is keen to assist improved partnership working across the criminal justice service and with local authorities.
- 5.7 Panel members then went on to question Ms Field to ascertain her suitability for the role of Interim Chief Executive.
- 5.8 Ms Field was asked, and responded to, a series of questions around the following themes:

- Relevant experience that show she has the capability to be an Interim Chief Executive
- Her experience working in a political environment
- Her understanding of the role and of her relationship with the Panel
- How she would undertake the duties of Monitoring Officer
- What she saw as immediate tasks and what are the key challenges over the next twelve months

EXCLUSION OF THE PUBLIC - EXEMPT INFORMATION

5.9 RESOLVED

- 5.9.1 That the Public and Press be excluded from the meeting during consideration of Item 5.10 on the grounds that they were likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

Mark Burns-Williamson, the Police and Crime Commissioner for West Yorkshire and the proposed candidate for the Interim Chief Executive post, Susan Field, left the meeting along with other OPCC staff.

- 5.10 Panel considered the information provided by the Commissioner and Ms Field.

Mark Burns-Williamson, the Police and Crime Commissioner for West Yorkshire and the proposed candidate for the Interim Chief Executive post, Susan Field returned to the meeting, along with Lauren Wray and Robert Tinsley.

5.11 RESOLVED

- 5.11.1 Panel endorsed the appointment of Susan Field to the post of Interim Chief Executive and agreed to report formally with a number of recommendations to the Commissioner.**

6. Draft Police and Crime Plan 2016-2021

- 6.1 The Commissioner tabled the draft Police and Crime Plan at the meeting. In response, the Chair of the Panel stated that this did not allow Members to adequately read and formulate opinions on the draft Plan.
- 6.2 The Commissioner outlined the various strands of consultation which had been undertaken including; public and stakeholder consultation, attendance at events, webchats and analysis of needs assessments. The Commissioner stated that he would be discussing the draft Plan with the Temporary Chief Constable the following week.
- 6.3 Members noted that the Plan was more concise than the previous Plan and was based on three key questions;
- What we're going to deliver

- How we're going to deliver
 - How we'll know we've delivered
- 6.4 The Commissioner stated that there were five main outcomes highlighted within the Plan;
1. Tackle crime and ASB
 2. Safeguard vulnerable people
 3. Promote prevention and early intervention
 4. Criminal justice works for communities
 5. Support victims and witnesses
- 6.5 The Commissioner explained that each outcome was underpinned by priorities. Each priority would then have a supporting priority plan containing more detail on delivery of that specific area.
- 6.6 The Commissioner highlighted the delivery framework within the Plan with proposed performance indicators. The Commissioner stressed that he was keen to move away from numerical targets which arguably can lead to perverse incentives and crime data integrity issues.
- 6.6 Performance lead Panel Members recently met with the OPCC to consider the draft performance indicators and made suggestions. The Panel noted that a subsequent meeting had been arranged for 19 October to further consider the Plan and the supporting performance indicators. It was agreed that Members would feedback their comments / views on the Plan prior to the meeting on 19 October. The Commissioner would then provide a revised Plan to the November meeting of the Panel. At this stage, the Panel would have the opportunity to comment and provide recommendations to the Commissioner.
- 6.7 At the meeting, Panel Members made some initial comments relating to; the use of acronyms, information sharing issues, reducing re-offending, publishing compliance rates and allocation of resources. The Panel also asked that the Needs Assessment be provided to the Panel ahead of the November meeting.
- 6.8 The Panel's Monitoring Officer highlighted the statutory requirements relating to Police and Crime Plans held within the Police Reform and Social Responsibility Act 2011. The Panel sought reassurances from the Commissioner that his Plan fully incorporated all of the statutory requirements.
- 6.7 RESOLVED**
- 6.7.1 That Members feedback their comments on the draft version of the Plan to Panel Officers before 14 October 2016.**
- 6.7.2 That Mr Grasby and Councillor Tulley provide the Panel's feedback to the OPCC at the meeting on 19 October 2016.**
- 6.7.3 That the Commissioner provides the Panel with the revised draft Police and Crime ahead of the Panel's next meeting on 4 November 2016.**

6.7.4 That the Commissioner provides the Panel with the Needs Assessment ahead of the Panel's next meeting on 4 November 2016.

6.7.5 That the Commissioner ensures that his Police and Crime Plan fully incorporates the statutory requirements of the Police Reform and Social Responsibility Act 2011.

7. Appointment of Independent Co-opted Members

After declaring an interest at Item 4, Mr Roger Grasby and Mrs Jo Sykes left the meeting for this item.

7.1 The Chair provided an update on the recruitment of independent co-opted members to the Panel.

7.2 The Panel received 11 applications for the 2 vacancies. The selection panel consisted of Councillors Lowe, Wassell and Wilkinson, supported by a Panel Officer. Following a robust shortlisting process, four applicants were invited to an interview on 6 October 2016.

7.3 The selection panel recommended to the Panel that Mr Roger Grasby and Mrs Jo Sykes are appointed to the Panel for four years, dependent on any changes in legislation affecting police and crime panels. The Panel then discussed how this could be formalised to ensure stability for both the co-opted independent members and the Panel itself.

7.4 RESOLVED

7.4.1 That Mr Roger Grasby and Mrs Jo Sykes are appointed as Independent Co-opted Members to the Police and Crime Panel for four years, dependent on any changes in legislation affecting police and crime panels.

7.4.2 That the Panel's Monitoring Officer considers how the appointments should be formalised.

8. Any Other Business

8.1 None.

9. Date and Time of Next Meeting

The next meeting will be held on Friday 4th November at The Old Court Room, Wakefield Town Hall.