



## Update Summary Report

## Appendix A

**Report Date:** 27/06/2015  
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**Monitoring of the Force Budget 2015/16 – Position as at 30<sup>th</sup> June 2015**

**SUMMARY**

**Revenue Budget – The Revised Force budget (excluding collaborative budgets) for 2015/16 is £404.051, this includes £2.885m of Carry Forwards and Spending Pressures. As at 30th June 2015, the budget was underspent by £3.167m against plan. This represents 0.8% benefit against total budget. This is comprised of £1.369m in pay, overtime and pension costs, in addition to an £1.798m underspend in other running cost and income budgets.**

**Capital Budget – The 2015/16 Capital Budget agreed by the PCC was £28.914m, this together with slippage carried forward from 2014/15 of £1.683m brings the current budget total to £30.597m. Spend to date is £2.652m, just under 9% of the annual budget. Commitments stand at £8.401m, £3.058m relates to Ridings House, £0.878m relates to the refurbishment of Kirklees and Dewsbury, £0.727m relates to IT Storage and £0.712m relates to WYP vehicle replacement scheme.**

**Budget Adjustments**

As part of the budget planning cycle a thorough analytical review of standard cost budgeting and calculation has been undertaken. When the comparison between standard budgeted costs and actual pay costs was carried out it became apparent that, particularly for Police Pay budgets the standard cost method had overstated the budget required. This means that we are able to remove £ 3.5million from Police Pay budgets and this amount has been placed into the Corporate Contingency. These adjusted figures, including the balance transferred to Corporate Contingency, will form part of the next MTFF paper.

**Significant Revenue Budget Variations:**

As at 30<sup>th</sup> June 2015 the main areas of underspend are:

- £1.150m Police Pay and Allowances due to the Force being 107 FTEs under budget profile, of which 75 are PCs. Districts budgets now reflect their NOM, as well as this the 15/16 PC savings across the departments have been removed in total from the 1<sup>st</sup> April, this results in all districts and most departments being over profile. Districts and Departments will need to work closely with HR to manage their actual numbers down to the budgeted numbers. This is offset by the districts glidepath budgets and the PC savings being budgeted for corporately.
- £0.269 in Police Staff Pay and Allowances (there are 192 FTE vacancies across The Force). The largest level of vacancies are within Protective Services Operations 69 FTEs, 35 of which are within the Force Call Centre, Protective Services Crime 62 FTEs 35 of which are in the historical case review team for which recruitment is not yet complete. In 14/15 the Force relied heavily on Police Staff vacancies to deliver savings, but now urgently needs to identify robust, recurrent plans to remove 190 posts from the organisation in line with the people forecast.

## PROTECTIVE MARKING

- While there is currently a £1.474m underspend in devolved and delegated non pay costs at least £1.042m will over the coming months be offset by transactions that have yet to occur. POCA income accounts for £0.328m which as yet has not been distributed, £0.191k of expenditure relating to medical expenses have yet to have been invoiced and £0.147 Transport Insurance invoice not yet processed. As well as the POCA income the over recovery of income includes a rates rebate of £215k due to revaluating of buildings, £150k income received for the Womens Tour of Britain and £138k received for Tour Of Yorkshire. A budget review is to be undertaken with Estates regarding Rent and Rates and Energy with a view to return some savings

As at the 30<sup>th</sup> June 2015 the main area of overspend is:

- Clothing with a £0.439m overspend. A large transfer of stock has been received from South Yorkshire however there have been sales of clothing of £0.134m partially offsetting this overspend. There will be further sales of Uniform throughout the year.
- Officers Borrowed from other Forces with a £145k overspend, £48k of this relates to mutual aid provided to Protective Services Operations for the Tour of Yorkshire for which £138k of income has been recovered. There are a few invoicing issues within the region which are currently being resolved which account for the majority of the remaining overspend.

### **Savings Targets**

Districts have had £1.021m of DCR savings reinstated. The Force remains short of plans for the reduction of 190 FTE police staff to be achieved by March 2016, any shortfalls in the achievement of these numbers will need carrying forward to 2016/17. This coupled with the need for Districts and Departments to manage down the numbers of glidepath roles provide a significant savings challenge in 2015/16.

### **Budget Pressures**

£2.885m of spending pressures and carry forwards which were approved have been allocated to the Districts and Department. A paper is being currently produced that will reflect what funds are available for growth/spending pressure bids against what bids have already been approved given a running tally of how much funds are left available, it is the intention that this paper will be updated quarterly throughout the year.

### **Looking Forward Beyond 2015/2016**

The latest official MTFF is still the Feb 2015 Budget Paper version however a revised MTFF is under review. This will then be refreshed post summer budget announcements and the impending CSR.

### **Summary of Collaborative Budgets**

The main purpose of this monitoring report is to provide information on the Force's in year budget position excluding the detail of collaborative budgets. However, a brief summary is provided below for completeness and appendices attached for information with the subjective detail of the financial position of each area listed below.

**Regional Crime** – underspend year to date is £0.301m, of which £0.232m is in pay and overtime costs, the remaining is spread out across non pay costs.

**Regional SSU** – underspend year to date is £0.288m, Forensics is £0.331m underspend which relates to a delay in invoicing, this is being investigated.

PROTECTIVE MARKING

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For the Regional budgets, the Regional Collaboration Board will decide whether the underspend is refunded back to Forces or carried forward to fund specific projects/areas of spend.

**North East CTU** – Year to date underspend of £0.415m of which £0.181m is in pay and overtime.

### SUPPORTING DOCUMENTATION

Appendix B Revenue Budget Statement for WYP as at 30<sup>th</sup> June 2015 (excluding collaborative budgets)

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