 **West Yorkshire Police and Crime Panel**

 **Draft Minutes**

 **March 8th 2013, Wakefield Town Hall**

**PRESENT:** Councillor Box (Chair) - City of Wakefield MDC

 Councillor Hussain - City of Bradford MDC

 Councillor Ferriby - City of Bradford MDC

 Councillor Walls - City of Bradford MDC

 Councillor Sweeney - Calderdale MBC

 Councillor Nash - Calderdale MBC

 Councillor Smith - Kirklees MC

 Councillor Hall - Kirklees MC

Councillor Lowe - Leeds City Council

Councillor Iqbal - Leeds City Council

Councillor Carter - Leeds City Council

 Councillor Askew - City of Wakefield MDC

 Roger Grasby - Independent

 Jo Sykes - Independent

**APOLOGIES:** Sue Hall - Local Criminal Justice Board

**IN ATTENDANCE:** Clare Elliott - AWYA

Samantha Wilkinson - AWYA

 Jonathan Skinner - AWYA

 Bernadette Livesey - City of Wakefield MDC

1. **Introductions and Apologies**

1.1 Apologies from Sue Hall, Police and Crime Panel Advisory Member, were noted.

**2. To approve, as a correct record, the minutes of the meeting of the Shadow Police and Crime Panel held 14th December and deal with any matters arising.**

2.1 **RESOLVED**

2.1.1 That the minutes of the last Police and Crime Panel meeting were approved as a correct record.

**4. To note any items which the Chair has agreed to add to the agenda on the grounds of urgency.**

4.1 The Chair confirmed that there were no items to add to the agenda.

**5. Members’ Declaration of Interest**

5.1 No declarations of interest were made.

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 **Mark Burns-Williamson, Police and Crime Commissioner for West Yorkshire, was in attendance for Item 6.**

 **6. Draft Police and Crime Plan**

6.1 The Commissioner was welcomed to the meeting and was asked to introduce his draft Police and Crime Plan.

 6.2 The Commissioner made the following points during his introduction:

* Thanks were offered to partners for their co-operation and contributions to the development of the draft Plan
* It was stressed that the Commissioner’s draft Police and Crime Plan is intentionally different to the Policing Plans issued by the Police Authority
* The fact that the Panel were considering a draft version of the Plan was also emphasised and the Commissioner welcomed the Panel’s comments to inform the final version.
* The Police and Crime Plan Working Group will be meeting again on March 15th to consider the recommendations made by the Panel.
* Consultation has taken place with the five Community Safety Partnership Chairs, the third sector, the business sector, the Local Criminal Justice Board, the Force, the Partnership Executive Group and the new Chief Constable.
* Apologies were made for the reference to Section 5 in the draft Plan which had since been re-titled to ‘how will we know if we are succeeding.’
* A target around ensuring West Yorkshire’s burglary rate is better than other similar forces in the country has now been added to the Plan.
* A performance management framework to underpin the Plan is currently being developed in conjunction with the new Chief Constable.
* As the Plan covers a five year period it will not be possible to deliver on all of the police and crime objectives within the first couple of years but the ‘Community Outcome Framework’ will drive activity from the outset.
* An equality impact assessment on the draft Plan is in the process of being finalised.

 6.3 Following the introduction to the Plan, the Panel made a series of recommendations to the Commissioner:

* That the Plan is developed further to include detail on how aspirations are going to be achieved and how the Commissioner will know if he is achieving them
* That the Plan includes baselines and milestones so the public can understand current performance levels and the scale of the Commissioner’s ambition.
* That the Plan is tailored to the specific police and crime issues facing West Yorkshire so it is readily identifiable with the local area.
* That a suite of performance indicators be included within the main body of the Plan.
* That additional financial information is included within the Plan so the public and partners can understand how resources will be allocated and how funding cuts will be managed.
* That the final Plan be published in a variety of different formats to ensure it is as accessible to the public as possible.
* That the Plan expands on the way in which the performance of the Chief Constable will be managed and the mechanisms by which he will be held to account by the Commissioner.
* That the Plan clarifies the Commissioner’s expectations of partners, including the conditions of any grants.
* That the Commissioner considers the importance of addressing forced marriages, of increasing the confidence of BME communities through promoting a more diverse workforce and of developing cohesive and resilient communities.

 6.4 **RESOLVED**

6.4.1 That the Panel formalise their recommendations within a report to be submitted to the Commissioner by March 13th.

 6.4.2 That the Commissioner has regard to the Panel’s recommendations when finalising his Police and Crime Plan.

 6.4.3 That the Commissioner notifies the Chair of the Police and Crime Panel should he wish to discuss the Plan further prior to its publication at the end of March.

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 **7. Panel Discussion: Draft Police and Crime Plan**

7.1 The Panel agreed that they were fully supportive of the aspirations outlined in the draft Police and Crime Plan and understood the Commissioner’s desire to produce an aspirational document which is also understood and supported by the public.

 7.2 However, the Panel was unanimous in its belief that that the current draft did not yet constitute a ‘Plan’ and without additional detail on how the objectives will be achieved and how the Commissioner will know if he is achieving them, the Panel could not offer its endorsement.

 7.3 The Panel recognised that it had reviewed the first iteration of the Plan and therefore trusted that the Commissioner would incorporate the Panel’s final set of recommendations into the published version of the Plan.

 **8. Forward Agenda Plan 2013**

8.1 The Panel was made aware that the meeting scheduled for March 21st had been cancelled.

8.2 The next Panel Meeting will be the Confirmation Hearing for the Deputy Police and Crime Commissioner on April 10th.

 **9. Any Other Business**

9.1 No other business was raised.

 **10. Date and Time of Next Meeting**

10.1 The next meeting is scheduled for April 10th, 10:30 – 12:30 pm, and will be the Confirmation Hearing for the Deputy Police and Crime Commissioner.