



## West Yorkshire Police and Crime Panel

### Draft Minutes

5<sup>th</sup> October 2018, County Hall, Wakefield

|                       |                                |                         |
|-----------------------|--------------------------------|-------------------------|
| <b>PRESENT:</b>       | Councillor Alison Lowe (Chair) | - Leeds City Council    |
|                       | Councillor Russell Brown       | - Bradford Council      |
|                       | Councillor Richard Dunbar      | - Bradford Council      |
|                       | Councillor Tariq Hussain       | - Bradford Council      |
|                       | Councillor Mohammed Naeem      | - Calderdale Council    |
|                       | Councillor Sophie Whittaker    | - Calderdale Council    |
|                       | Councillor Amanda Pinnock      | - Kirklees Council      |
|                       | Councillor Andrew Pinnock      | - Kirklees Council      |
|                       | Councillor Salma Arif          | - Leeds City Council    |
|                       | Councillor Amanda Carter       | - Leeds City Council    |
|                       | Councillor Tony Wallis         | - City of Wakefield MDC |
|                       | Councillor Alan Wassell        | - City of Wakefield MDC |
|                       | Mr Roger Grasby                | - Independent           |
| Mrs Jo Sykes          | - Independent                  |                         |
| <b>IN ATTENDANCE:</b> | Liz Ogden                      | - City of Wakefield MDC |
|                       | Samantha Wilkinson             | - City of Wakefield MDC |

### 1. Acceptance of apologies for absence

- 1.1 Apologies were received from Cllr Richard Dunbar and Cllr Salma Arif. Cllr Tony Wallis from Wakefield was welcomed to his first meeting of the Police and Crime Panel as a replacement for Cllr Steve Tulley.

### 2. To note any items which the Chair has agreed to add to the agenda on the grounds of urgency.

- 2.1 The Chair confirmed that there were no items to add to the agenda.

### Exclusion of the Public – Exempt Information

### 3. RESOLVED

- 3.1 That the Public and Press be excluded from the meeting during consideration of item 4 on the grounds that they were likely to involve the disclosure of exempt information as described in Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

## IN PRIVATE

### 4. Review of Complaint

- 4.1 This item was held in private following the above resolution.

## IN PUBLIC

### 5. Assessing the Impact of the PCC

Cllr Maureen Cummings, Chair of Wakefield Safer Together Partnership attended the meeting for this item, along with Jane Callaghan, Strategic Communities Manager Wakefield.

- 5.1 The Panel welcomed Councillor Maureen Cummings, Chair of Wakefield's CSP to the meeting. Cllr Cummings informed Panel that the CSP had been re-branded as the Wakefield Safer Together Partnership. It was noted that the strategy is aligned to the broader priorities of the council and the PCC's priorities and have been revised recently based on local statistics and evidence which shows that Domestic Abuse as and repeats are massively on the increase.
- 5.2 The Partnership is doing work to see why burglary is on the increase as well as rape and sexual offences in Wakefield which has doubled over the last 12 months. Other areas of increase are around Hate Crime and ASB, including arson. These make are the priorities over the next 12 months.
- 5.3 Cllr Cummings circulated a note which outlined key areas of work that the Partnership has undertaken.
- 5.4 Panel noted that the Partnership is working with Spectrum health to understand and help on the Navigator programme to work with victims of repeat DA with complex needs as well as with Victim Support for lower level abuse.
- 5.5 Working with police with the IDVA cars to any DA incident so victim can be the focus and funding runs out at the end of March however working with the PEG to look at putting in an application for funding to continue and grow this successful intervention.
- 5.6 Panel asked Cllr Cummings about how work is undertaken across borders on the boundaries? Cllr Cummings responded that the partnership does work with GP practices and have good relationships with LA and agencies but perhaps it is a question to raise with the health and wellbeing board.
- 5.7 Cllr Cummings was asked how the work the PCC is doing on perpetrators links in with Wakefield.
- 5.8 Panel noted that as Chair of the WY Domestic Abuse Board, Cllr Cummings has worked with the PCC on cross board perpetrators programme – which was going well and then did stop – the PCC is looking at awarding a contract by the end of the year. In Wakefield they have employed a perpetrator worker but since the demise of the PCC programme don't know what is happening round rest of West Yorkshire. Jo Sykes agreed to keep raising this with PCC as part of her role as Panel Link on Commissioning.

- 5.9 Panel asked about the impact on victims of the closure of the Magistrates courts in Wakefield, particularly as the video link is still not operational.
- 5.10 Cllr Cummings commented that they had been worried about closure of the courts and were worried that attrition rates would rise, however, they are the best in West Yorkshire and this is due to the good work of the IDVAs. The infrastructure for the Victim's hub is there and it is hoped that the provision will be up and running by the end of the year.
- 5.11 Cllr Cummings was thanked for attending the meeting and the Chair reinforced the role of Panel in supporting local partnerships in working with the Commissioner.

**5.12 RESOLVED**

- 5.12.1 That the Panel continue to raise the issue of the perpetrator programme with the PCC.
- 5.12.2 That Cllr Cummings provide further information about how information on DA is shared across boundaries.

**6. Work of the Joint Independent Audit & Ethics Committee**

- 6.1 Trevor Lake, Chair of the JIAEC attended the meeting and gave the Panel an overview of the recent work of the Committee.
- 6.2 Panel were informed that as well as Audit, the committee had now taken on the role of an Ethics Committee. Trevor explained how the annual report is set out and shows how the Committee fulfils its terms of reference. Trevor also commented that he recently went to a day run by CIPFA on the national audit report and transformation process and it was useful to meet with other chairs of other committees and consider how other committees work and what might be best practice.
- 6.3 It was pointed out that this year the Annual governance statement for the Force and OPCC were a month early and this meant a lot of work to get to that position.
- 6.4 In terms of lessons learned, the Committee picked up on the whistleblowing case linked in relation to the former CC which was difficult to follow through as this was at the same time the Judicial Review was ongoing. Since then meetings have taken place and the lessons learnt have been picked up with the PCC.
- 6.5 Trevor reported positively that the Force and OPCC have put in place an assurance framework which is a live and owned document; this is not necessarily happening at other forces.
- 6.6 Trevor commented that it was significant that the quality of risk management reporting has improved over the last few years; this is a really comprehensive way of reflecting what is happening at a divisional level and how fits in with planning at a corporate level.
- 6.7 It was noted that External audit is now provided by Grant Thornton.
- 6.8 The Ethics committee has been going for about a year now; its purpose is to provide a forum to discuss ethical issues arising from Force policies and to ensure they have adequate policies in place.
- 6.9 The Panel questioned Trevor about how satisfied the Committee is that the dynamic risk management process is robust at all levels? Trevor stated that he is satisfied that this is

undertaken down at divisional level and is as assured as much as can be. In addition, there is a good risk manager who is involved in all risk meetings.

- 6.10 In response to being asked about how effective the PCC is in managing risk, Trevor responded that the PCC has effective processes in place which are dynamic. The JIAECs role is to advise where there is weakness or improvement can be made and the PCC and OPCC have always implemented any recommendation made.
- 6.11 The Panel questioned Trevor about the Committee's involvement with any revisions to the scheme of delegations within the OPCC that have resulted from the recent restructure.
- 6.12 Trevor reported that the Committee asked to be kept informed throughout the process. They have been assured that the role profiles have all been done, and out of the lessons learned process there has been a decision to review the role of the Chief Executive again in next couple of months. The Committee have urged that this is undertaken quite quickly. The Chief Executive and Treasurer roles weren't part of that wider review and so the high level scheme of delegations hasn't been looked at.
- 6.13 The Panel raised the particular issue of delegations to officers around complaints and how the officers communicate on the PCC's behalf and whether this was something that the Committee might look at as part of a consideration of delegations.
- 6.14 Trevor reported that the Committee does have concerns that the OPCC is a small and, therefore, vulnerable organisation, particularly considering absence of the Deputy PCC, the interim role of the Chief Executive and the PCC's new role as Chair of the APCC this year. The Committee has asked for a paper to the next meeting about how they mitigate the risks and this can be picked up along with that.
- 6.15 Trevor was asked about who undertakes the internal audit and how this works. Trevor reassured the Panel that he is very impressed with OPCC internal audit, they have a strong team which is robust and acts very independently. The JIAEC have regular sessions with them with no officers present. They also provide internal audit services for Humberside.
- 6.16 Trevor reported that he is currently looking for new members for the committee and they are keen to ensure have a breadth of essential skills and three of the four members are stepping down at the end of their term. Adverts for the roles will be out soon.
- 6.17 It was agreed that Trevor would let the Panel have sight of the assurance framework to go on the Panel's future agenda plan.

**6.18 RESOLVED**

6.18.1 That the JIAEC consider the issue of PCC delegations as part of their wider assurance work on delegations.

6.18.2 That the Panel have sight of the assurance framework for a future agenda item.

**7. Any Other Business**

- 7.1 There was no other business raised.

**8. Date and Time of Next Meeting**

- 8.1 The next meeting of the Police and Crime Panel will be held at 9.30 am on Friday, 9<sup>th</sup> November 2018 in the Kingswood Suite, Wakefield Town Hall.