



WEST YORKSHIRE POLICE AND CRIME PANEL

14 DECEMBER 2012

POLICE AND CRIME PLAN BRIEFING

INTRODUCTION

1. This report provides the Police and Crime Panel (PCP) with an update on the development of the Police and Crime Plan 2012/17. It includes details of the process, timescales and evidence based that is being used to produce the Plan.

PROCESS

2. We formed a working group to assist the Commissioner in developing the first Police and Crime Plan. It is intended to be an inclusive approach and offer a range of partners the opportunity to contribute towards the development of the Plan. Membership of the working group is set out in the table below.

Owners/developers	Statutory consultee	Expert adviser	Observer
Mark Burns-Williamson – Police and Crime Commissioner	Acting Deputy Chief Constable Jawaid Akhtar	Imran Hussain – Bradford Community Safety Partnership (CSP) Ch Supt Chris Harden/Pauline Nash – Calderdale CSP Jean Calvert – Kirklees CSP Neil Evans – Leeds CSP Maureen Cummings – Wakefield CSP	Alison Lowe – PCP To be confirmed - Member of Independent Audit Committee
Fraser Sampson – Chief Executive and Monitoring Officer	Jeff Bridgeman / Becca Tennyson-Mason – West Yorkshire Police Professional Rep	Sue Hall – Criminal Justice	
Judith Heeley - Chief Finance Officer		David Smith – Third Sector	
Clair Hedges – Planning/Performance		Steven Leigh – Business Sector	
Tricia Holder – Planning/Commissioning			

3. We have defined different roles for those attending the working group, so that representatives understand what their contribution is to the planning process.

Owners/developers – will pull together the evidence base, develop the structure, write the content and publish the Plan. They will present the Plan to the Police and Crime Panel.

Statutory consultee – designated in the Act as needing to be consulted with in preparing the Plan. They will assist in areas of planning where the Commissioner requires expertise/ knowledge/ resources that are not available through the Office of the Police and Crime Commissioner (OPCC). They will act as the link to the Chief Constable and provide a two way feed into and out from the Command Team.

Expert adviser – will provide expertise and advice at a strategic level to the Commissioner on interpretation of evidence, proposed priorities and any gaps in the Plan relevant to their sector.

Observer – will attend working group meetings to assure themselves that the planning process has been undertaken adequately.

4. In addition we have identified representatives to provide feedback on certain aspects of the Plan and planning process from a young persons' perspective.
5. Members of the working group will:
 - Ensure that the Police and Crime Plan reflects the needs of communities identified within Strategic Needs Assessments/other sources of evidence.
 - Take a broad, constructive view across policing, community safety and criminal justice partners, to reach a consensus around whether the Plan is fit for purpose and adequately reflects the needs of the public, communities and partner agencies.
 - Provide a link between the OPCC and their relevant sector for any planning issues outside of the working group.
 - Provide feedback on the planning process to aid future planning arrangements.
6. We have developed a process map which shows the different inputs that feed in to the development of the first Police and Crime Plan – including the working group - and the associated timescales. This is attached at appendix A.
7. The Commissioner has agreed to an annual refresh of the Plan. A process map for annual refreshes will also be developed as part of the feedback process on the working group.

TIMESCALES

8. The working group met for the first time on 27 November 2012, and is scheduled to meet three more times to agree the draft Plan to go to the PCP and then to consider any comments and recommendations the PCP makes. It is hoped that the draft Plan will be ready to go to the PCP meeting on 5 February 2013 to be considered alongside the budget however this will be reviewed by the group as the planning process proceeds and, if the group does not feel the Plan is complete, the Plan will be taken to the 5 March 2013 meeting instead. In any event the Plan must be issued by 31 March 2013.

EVIDENCE BASE

9. In previous years the police authority did not conduct a needs analysis or assessment as it relied on the Strategic Assessments produced by West Yorkshire Police and the five Community Safety Partnerships to provide the evidence needed to write the Policing Plan. The Policing Plan was also primarily written by West Yorkshire Police in consultation with the authority. With the emphasis of responsibility clearly shifting to the Commissioner, during November 2012 staff at the OPCC pulled together different sources of evidence to produce a needs assessment which will help to shape the Police and Crime Plan.
10. We gathered information from a different range of geographical levels - national, regional, county, district and neighbourhood policing team level – and produced a summary of key/relevant findings from each source of information. We then drew out key points and inserted them into the needs assessment, grouped by the community outcome framework headings which have been developed and agreed with partner agencies (see appendix B for the outcomes framework). Where information did not fit neatly into the outcomes we created a new theme (resourcing and involving communities).
11. Some of information in the draft needs assessment is restricted and has therefore been redacted prior to presentation to the Police and Crime Panel. The draft has been considered by the Police and Crime Plan Working Group and the Partnership Executive Group, who have been asked to comment. Members of the Panel are requested to provide any comments they may have to the OPCC no later than **Thursday 20 December 2012**. As a draft this document has not yet been proof read for spelling, grammar, consistent use of language and formatting.

CONSULTATION AND ENGAGEMENT

12. To aid the development of the Budget and Police and Crime Plan the Commissioner, Mark, has launched a consultation and engagement exercise. 'Listening to you First' is a consultation process that Mark committed to during his election campaign that will be conducted as far

and wide across West Yorkshire with as many individuals and organisations as possible. Mark will be engaging in person and in the communities but his office will also be undertaking consultation on his behalf. Stakeholders and other representatives have been asked to consult with their organisations to ensure as many views as possible from all communities are heard. A survey has been produced that is available online and in paper format and will go to over 17,000 contacts plus a host of other organisations such as schools, universities, police stations, public sector agencies, major employers and community groups. The consultation was 'launched' in the first week of office and will be an ongoing exercise to find out what people's policing priorities really are between now and finalising the draft Plan. There will also be a deciding with you public consultation process and timescale (to be determined) around the appointment of the Chief Constable, the Budget and the priorities for the Police and Crime Plan 2013/14. Consultation will be key to understanding the needs and concerns of people across West Yorkshire and will continue throughout the term of office.